

Procurement Report for City of Schenectady Industrial Development Agency

Fiscal Year Ending: 12/31/2019

Run Date: 03/27/2020

Status: CERTIFIED

Certified Date : 03/27/2020

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	http://www.schenectadymetroplex.com
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Barclay Damon LLP	Address Line1	80 State Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,768.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	legal services

2. Vendor Name	Bargstedt Enterprises LLC	Address Line1	364 Snooks Corners Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	AMSTERDAM
Award Date		State	NY
End Date		Postal Code	12010
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$4,320.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Design & Construction / Maintenance

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3. Vendor Name	Cusack & Co. CPAs	Address Line1	7 Airport Park Blvd
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	LATHAM
Award Date	1/1/2016	State	NY
End Date	12/31/2019	Postal Code	12110
Fair Market Value		Plus 4	
Amount	\$14,000.00	Province/Region	
Amount Expended For Fiscal Year	\$4,250.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit Services

4. Vendor Name	Professional Service Industries Inc.	Address Line1	104 Erie Blvd
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SCHENECTADY
Award Date		State	NY
End Date		Postal Code	12305
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Asbestos Survey

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5. Vendor Name	Quantum Dynamics Inc.	Address Line1	434 Eddy Rd.
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	HADLEY
Award Date		State	NY
End Date		Postal Code	12835
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$16,800.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services

6. Vendor Name	Schenectady Metroplex Development Authority	Address Line1	433 State Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SCHENECTADY
Award Date	1/1/2016	State	NY
End Date		Postal Code	12305
Fair Market Value		Plus 4	
Amount	\$149,535.00	Province/Region	
Amount Expended For Fiscal Year	\$149,535.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	management services

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Additional Comments