



NOTICE TO BIDDERS

The Schenectady Metroplex Development Authority (“Metroplex”) will be accepting sealed bid proposals for the Jay Street Pedestrian Walkway Downtown Revitalization Initiative (DRI) Project including improvements to Jay Street and adjoining alleyways in the City of Schenectady, NY. The scope of work includes providing all labor, materials, machinery, and tools.

Project Documents (Drawings, Project Manual) may be obtained at no cost on or about Monday, June 3, 2024 by email request to dkrupa@schenectadymetroplex.org and will be provided electronically in PDF format.

All technical and engineering questions related to this bid must be received no later than 4:00 p.m. on Monday, June 17, 2024, and must be submitted via email to staff noted below. A bid walkthrough will be held on Thursday, June 13, at 9:00 AM at the corner of Franklin Street and Jay Street, in the City of Schenectady.

Sealed bids will be accepted by Metroplex until 11:00 a.m. on Monday, June 24, 2024. Any proposal received after the time and date stated above will be returned to the Bidder unopened.

Prospective bidders that obtain Project Documents from a source other than Metroplex must notify Metroplex in order to be placed on the official Plan Holders list to receive addenda and other bid correspondence. Bids will only be accepted from firms listed on the official Plan Holders list.

Bids must be submitted on the official Bid Form or an exact copy by reproduction thereof and enclosed in a sealed envelope. Each bid must be accompanied by a bidder’s bond of a responsible surety company authorized to do business in the State of New York or a certified check payable to Metroplex in the amount of five percent of the base bid. No bid will be considered which is not accompanied by such bond or certified check.

The successful Bidder will be required to comply with the provisions of §220 of New York State Labor Law regarding state prevailing wage requirements. The successful Bidder will be required to comply with the provisions of Article 15-A of New York State Executive Law regarding participation by Minority and Women-Owned Business Enterprises (MWBES) and Service-Disabled Veteran-Owned Businesses (SDVOBs). Metroplex’s participation goals for the Project are MBEs: 15%, WBEs: 15%, SDVOBs: 6%.

Pursuant to New York State Finance Laws §139-j and §139-k, this bid for services includes and imposes certain restrictions on communications between Metroplex and the Bidder during the procurement process. Bidders are restricted from making contacts from the date of the Notice to

Bid through the date of the final award and approval by Metroplex other than with the following staff:

OWNER:

Schenectady Metroplex Development Authority

David Hogenkamp, Executive Director

Danielle Krupa, Project Manager

433 State Street, 4th Floor

Schenectady, NY 12305

(518) 377-1109

dhogenkamp@schenectadymetroplex.org

dkrupa@schenectadymetroplex.org

DESIGN CONSULTANT:

LAND Art Studio NY Landscape
Architecture PLLC

Mary Moore Wallinger, Principal

1118 Morningside Avenue

Schenectady, NY 12309

(518) 952-0531

mmwallinger@landartstudiony.com

If any prospective bidder finds discrepancies or omissions or there is doubt as to the true meaning of any part of this solicitation, a written request for clarification or interpretation must be submitted to Metroplex only at the above address. In turn, Metroplex will notify all candidates of record of such clarifications.