



NOTICE TO BIDDERS

The Schenectady Metroplex Development Authority (“Metroplex”) will be accepting sealed bid proposals for the 2025 Parking Garage Repairs Project at 407 Hamilton Street, Schenectady, NY. The scope of work includes concrete and other repairs and improvements, including providing all labor, materials, machinery, and tools.

Project Documents (Drawings, Project Manual) may be obtained electronically at no cost on or about September 10, 2025 by email request to tlehoisky@schenectadymetroplex.org.

All technical and engineering questions related to this bid must be received no later than 4:00 p.m. on September 23, 2025, and must be submitted via email to staff noted below. A bid walkthrough will be held on September 17, 2025 at 1:30pm at 407 Hamilton Street, Schenectady, NY.

Sealed bids will be accepted by Metroplex until 11:00 a.m. on October 1, 2025. Any proposal received after the time and date stated above will be returned to the Bidder unopened.

Prospective bidders that obtain Project Documents from a source other than Metroplex must notify Metroplex in order to be placed on the official Plan Holders list to receive addenda and other bid correspondence. Bids will only be accepted from firms listed on the official Plan Holders list.

Bids must be submitted on the official Bid Form or an exact copy by reproduction thereof and enclosed in a sealed envelope. Each bid must be accompanied by a bidder’s bond of a responsible surety company authorized to do business in the State of New York or a certified check payable to Metroplex in the amount of five percent of the base bid. No bid will be considered which is not accompanied by such bond or certified check.

The successful Bidder will be required to comply with the provisions of §220 of New York State Labor Law regarding state prevailing wage requirements. The successful Bidder will be required to comply with the provisions of Article 15-A of New York State Executive Law regarding participation by Minority and Women-Owned Business Enterprises (MWBs) and Service-Disabled Veteran-Owned Businesses (SDVOBs). Metroplex’s participation goals for the Project are MBs: 15%, WBEs: 15%, SDVOBs: 6%.

Pursuant to New York State Finance Laws §139-j and §139-k, this bid for services includes and imposes certain restrictions on communications between Metroplex and the Bidder during the procurement process. Bidders are restricted from making contacts from the date of the Notice to Bid through the date of the final award and approval by Metroplex other than with the following staff:

OWNER:

Schenectady Metroplex Development Authority
David Hogenkamp, Executive Director
Tonia Lehoisky, Director of Finance & Operations
433 State Street, 4th Floor
Schenectady, NY 12305
(518) 377-1109
dhogenkamp@schenectadymetroplex.org
tlehoisky@schenectadymetroplex.org

DESIGN CONSULTANT:

MJ Engineering, Architecture, Landscape
Architecture, and Land Surveying, P.C.
Michael Wiley, P.E.
21 Corporate Drive
Clifton Park, NY 12065
(518) 371-0799
mwiley@mjteam.com

If any prospective bidder finds discrepancies or omissions or there is doubt as to the true meaning of any part of this solicitation, a written request for clarification or interpretation must be submitted to Metroplex only at the above address. In turn, Metroplex will notify all candidates of record of such clarifications.